

**North Carolina Association of Local Health Directors  
Association Business Meeting  
December 8, 2016  
NC DPH – Cardinal Room, 5605 Six Forks Road Raleigh, NC**

**Minutes**

**Meeting Called To Order – Colleen Bridger**

9:35 a.m. Dr. Bridger acknowledged Mr. Hines as a retiring health director. Mr. Hines shared that he has been involved with public service for 43 years, 30 in public health and that he first started working under John Morrow's mother. He went on to say that public health is an important cause and servant leadership is vital to that pursuit. Essence is to serve customers. Dignity of those we serve must come first. Mr. Hines was applauded by all those in attendance for his service.

**Approval of Minutes – Steve Smith**

Motion to approve minutes of the November 17, 2016 meeting was made and seconded; motion approved.

**Treasurer's/Financial Report – Steve Smith**

Motion to approve the Treasurer's/Financial Report as of November 30, 2016 was made and seconded; motion approved.

Budget (January – June 2017): Mr. Smith presented the 6 months proposed budget to the membership and reminded them that they had previously endorsed budgetary alignment with a traditional local government fiscal year (July 1 to June 30). Since Ms. Tolson was not available, Mr. Smith indicated that there were several issues that needed to be clarified regarding timing of revenues and expenses for the 18 month period from January 1, 2017 to June 30, 2018. Given the necessity of having a budget in place by January 1, 2017, Mr. Smith asked for approval of the 6 months proposed budget with the stipulation that an expanded and refined budget proposal for 18 months would be presented at the January meeting. John Morrow made a motion to approve the proposed 6 months budget until additional information could be developed and Scott Harrelson seconded. The motion was approved.

**President's Report – Colleen Bridger**

- Recognized Janet Clayton, Dennis Joyner, Jimmy Hines and Lisa Harrison for perfect attendance during 2016.
- Trey Sutton is leaving DMA (CFO). Been a strong ally for public health and Medicaid. Other losses due to political shifts associated with the recent elections will likely have implications for public health.
- LHD's get cost based reimbursements including immunization administration.

**NC Department of Health and Human Services – Randall Williams**

- Compiling list of accomplishments and initiatives to facilitate transition.
- Reviewed multiple successes during current administration...opioids, Zika, Medicaid waiver, funding for local public health and Hurricane Matthew recovery among others.
- Jerry Parks complimented Dr. Williams on his support of local public health.

**NC Division of Public Health Report – Danny Staley**

- No report.

**NC Division of Public Health Report – Phyllis Rocco**

- No report.

### **State Environmental Health Report – Larry Michael**

- Legislative proposals....food code adoption (2009 FDA code). Gone well...proposal is to amend to allow future additions of successive versions of FDA code which changes every 4 years. Rules and manual (2 parts).
- Advocating for lower blood lead level action levels consistent with current CDC guidance. If the lower threshold was adopted, it would increase caseload. Hoping that reimbursements per case would increase. Hard to estimate what new case rate should be.....need at least \$500k for the program.
- Acknowledged that missing inspection report for Environmental Health was not sent to health directors initially...went to EHL listserve. Will send out to HD's. Password protected....Fpf-user and then @FPF#Branch. Carolyn mentioned there was a glitch with reporting for some CDP based counties.

### **Executive Director's Report – Lynette Tolson**

- Jim Bruckner on behalf of Lynette Tolson...Recently had discussions with Aetna and how they could facilitate meaningful engagement with local health departments in a reform environment.

### **Government Relations Coordinator Report – Buck Wilson**

- Different environment with new Governor and General Assembly...connect with legislators now before they get overwhelmed. Personal contact is best.

### **Partner Reports**

#### **NCAPHA Report – Jerry Parks**

- Last Alliance report. Retreat in Pinehurst went well. Cost settlement service..intended to be revenue neutral. Took on \$150k of expense in first year. Year 2....population based rate. Alliance and Association are inextricably linked. Propose a 10% increase for cost settlement services for Year 3. Legal fees and HIPAA related attorney fees have increased overall costs. Not all 85 counties are using the service...that circumstance increases costs for others that continue to use the service.
- New officers...David Stanley, President and Buck Wilson, Vice President. Multiple other health directors serve on this board.

#### **NCPHA Report – Lisa Harrison**

- No report.

### **Committee Reports**

#### **Core Public Health – Denise Michaud**

##### **Action:**

- WiseWoman AA
  - BCCCP AA
  - Child Health AA
  - Family Planning AA (pending funding formula)
  - WIC AA
  - Healthy Communities AA
- \*Motion from committee to approve each of these AA's. Motion seconded and approved.

**Information:**

- Family planning RFA results, received 83 submissions, only one LOI from entity that was not a health department, but did not send application.
- New AA developed for mosquito/vector control....10 counties invited to participate...allocations will be approximately \$27k.

**Technology – Dennis Joyner for Beth Lovette****Action:****Information:**

- John Graham update on NCTN, many health departments not yet using...discounted rate (slide presentation).
- John Bryant...FPAR report (running in February...LHD's get December data in), batch interface doing better, updated batch layout files.
- HIS transition counties...get into another contract by May 31.

**Policy and Finance – Jim Bruckner****Action:****Information:**

- Discussions occurring with Aetna, BCBS and Wellcare around reform and inclusion of health departments in ACO strategies.
- Update from Walker Wilson from BCBS during committee meeting.
- Challenges with timelines with regional DPP initiative heard from multiple regions.
- Greg Randolph, extending enrollment into QI specialist training.

**Planning and Innovation – Dennis Joyner****Action:**

**Information:** Did not meet.

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**Public Health Prevention and Promotion – Janet Clayton****Action:**

- Motion from committee to approve 451 AA Tobacco Prevention. Motion seconded and approved.

**Information:**

- Pam Diggs, highlights of new smokefree public housing requirements (includes hookah), Congress may repeal...have 60 days, can go tobacco free on grounds, but not required...did not include e-cigarettes.
- Jim Martin, Surgeon General's report on increased use of e-cigarettes among youth and growing concerns.

**Nomination and Bylaws – Buck Wilson****Action:**

- Motion from committee to approve the NCALHD Procedures Manual that had been previously distributed via email. Motion was seconded and approved.
- Dr. Bridger and Mr. Wilson put forth the 2017 proposed slate of officers for NCALHD. Jim Bruckner for President, Dennis Joyner for President Elect, Steve Smith for Vice President, Janet Clayton for Secretary/Treasurer and Colleen Bridger for Past President. Motion from committee was seconded and approved.

**Information:** None.

**Education and Awards – David Jenkins**

**Action:** None.

**Information:**

- Please get award nominations in by December 15<sup>th</sup>.
- Carolyn Moser mentioned that the Eastern District conference would be held April 26-28, 2017 with Pam Silberman as a speaker (see Lynette’s email with Pam’s presentation).

**Public Health Regions**

No action items or information.

Region 1	Janice Patterson	Region 6	Robert Wittman
Region 2	Lynda Kinnane	Region 7	Lisa Harrison
Region 3	Ann Absher	Region 8	Carolyn Moser
Region 4	Dorothea Wyant	Region 9	Jerry Parks
Region 5	Merle Green	Region 10	Davin Madden

**Liaison Reports**

**ANCBH – Barbara Ann Hughes**

- Message from Academy of Dietetics...congressional authorizations pending for all child nutrition programs.
- Award nominations due by December 19th...firm deadline.
- Providing 5 scholarships for board of health members to annual ANCBH meeting (partial support) ...let Barbara know, can stay over for state conference.
- NALBOH – August 2-4, 2017, annual conference in Cleveland Ohio.
- Takes office of President for NALBOH January 2017.

**North Carolina Institute for Public Health – Rachel Wilfert for Anna Schenck**

- Accreditation Board meeting tomorrow. Discussing 2.0 recommendations, may adopt to be effective January 2017.
- Next Management and Supervision for Public Health Professionals course will be March 6-10 and April 3-7, 2017. Registration will open in early January.
- Leadership training program development almost complete (similar to SELPHI model), registration in January.
- Registration for Principles and Practices of Public Health Nursing starts on January 27, 2017.

**Meeting Adjourned**

**Next Meeting**

January 18, 2017 2:00 p.m.

Location: Raleigh Marriott Crabtree Valley, 4500 Marriott Drive, Raleigh, NC