

North Carolina Association of Local Health Directors
Full Association Meeting
Date: October 16, 2014
Cardinal Room – DPH
5605 Six Forks Road, Raleigh

MINUTES

Meeting Called To Order: 10:00 a.m...

Adjustments to today's agenda - Doug Urland: We are changing up the order of things today for an update from Dr. Megan Davies regarding current Ebola Outbreak.

Welcome Guests: Mike Vicario from NC Hospital Association and Elaine Stone and Bob Seligsen from NC Medical Society.

State Epidemiologist and Chief, Epidemiology Section: Dr. Megan Davies:

Presented an update on Ebola preparedness. Topics covered included: Rumor control; CDC advisories and information sharing; local hospital and health department preparedness; cases worldwide and identification of cases in the US; proper protection of health care workers; Availability of CDC updates on their website; Spread of the disease - human to human transmission; review of onset of symptoms; Ebola is only contagious after the onset of symptoms; Lessons learned from other outbreaks or preparation for potential threats (e.g. SARS, Small pox, etc.); Isolation and quarantine of travelers; Outreach to medical community (provider memo is the cornerstone of that); NC State lab is prepared and ready to test specimens for Ebola (three couriers under contract trained and ready to transport specimens); Test result turnaround time - 6 for a single specimen to 24 hours for multiple specimens; State staff (53) are on call to respond to a community to help support with data collection and contact tracing if necessary; Health department contract tracing training (73 LHD have completed training); Working with DENR for waste disposal (memo to come out today); State has spoken with military liaisons at all major installations in NC regarding their response plans which are in place and they are ready to handle/respond at those locations; NC has the 12th highest west African population in the US; Coordinating with colleges and universities and now hearing from k-12 schools; Holding stakeholder meetings (hope LHD have also made contact and are working with them); Refining scripts and algorithms for state public information line – the number is (800) 222-1222; Port plans (both airports and maritime) are in place across the state; Screening of those entering the US has recently changed; Airport screening started this week in the US at five major airports; Travel information will be shared with local health department for those identified as asymptomatic and traveling from one of the infected countries – those traveling and exhibiting symptoms of a communicable disease will be handled differently by state via standard protocol which is in place now.

Dr. Megan Davies, Dr. Julie Casani, Michelle Clancy DPH EPI POC for questions.

Director DPH - Penelope Slade-Sawyer:

Chris Hoke and Danny Staley are in Atlanta at a legal conference.

We are working hard on Ebola as you can see from Dr. Davies presentation. To quote an old British saying “Keep Calm and Carry On”. You are armed with good information, if you need any more information you know where to get it, we depend on you to do everything you can to help us lower expectations, keep panic down, and just keep calm and carry on.

Introductions/Departures/Recognition: None

President’s Report – Doug Urland:

Survey we talked about at our last meeting regarding committees and committee structure went out from Buck Wilson via email earlier this week. Please if you have not yet take a moment to complete this important survey. Survey will close on October 31st. We are looking to the Regions to either have the Regional Representative or someone else from the Region participate in reviewing the survey results along with two Officers from the Association. Please let Doug know who will represent your Region ASAP.

EH Summit in November 4th and 5th. It is part of the research triangle environmental health collaborative. Please consider having your staff participate.

Approve Minutes of Previous Meeting:

Motion to approve minutes of the September 18, 2014 meeting made and seconded; motion carried.

Approve Treasurer/Financial Report:

Accreditation Invoices: Several counties (14) who have not paid their Accreditation Dues. If your county is **NOT** highlighted in yellow on the sign-in sheet please be sure to find and pay your invoice ASAP.

Motioned to approve Treasurer/Financial Report made and seconded; motion carried.

Secretary Report - Jim Bruckner - Nominations for next year’s officers:

Current nominees are: President Elect – Colleen Bridger, Vice President – Jim Bruckner, and Sec/Treasure - Dennis Joyner. I have not received any additional nominations to-date. Asked the membership present if there were any further nomination; there being none at this time, request a motion to close the nominations based upon the Association Bylaws effective October 22nd if no further nominations are received by that date. Motion made and seconded, motion carried.

Election of Officers to be held at the November 20th full association meeting.

NC Division of Public Health Reports

Local Technical Assistance & Training Branch – Phyllis Rocco:

Met with DMA on October 9th, Joe Cooper and there is progress being made on the aged claims and other reimbursement issue.

We are going to have a community health assessment workgroup. If you have staff that are interested in participating please contact Phyllis. The meetings will be held via conference call.

CHA/SOTCH update: To expedite the meeting this was provided in a handout - **see attached document - key points/changes to process for 2014.**

All nurses regardless of where they are within the Division are going to be trained as Contact Tracers to assist local health departments in contacting their tracing efforts.

Environmental Health Section – Larry Michael:

Food protection branch head interviews were completed in September and a candidate has been selected and is running the HR gauntlet as we speak. We hope to have an announcement by your next meeting.

Carbon monoxide detectors and fire marshal: Had a meeting yesterday with the office of state fire marshal to confirm what they are doing on their end and they have sent out information to their inspectors state wide on what they are expecting of them with regard to declaring an imminent hazard. What isn't clear is when it is a non-imminent hazard there is no clear permit action authority stated in the law in terms of suspending a permit. We have another meeting today with the AG's office to ask for an interpretation which we will send out to you as soon as we can in the form of a position statement. John Morrow asked for clarification of the term - Fire Marshal (county) vs Fire Inspector (city). Larry explained it was his understanding that both operating under the State Fire Marshal's Office so he thinks it is referencing the fire code official (Marshal/Inspector) who enforces the state building code. A position statement will be forthcoming which will hopefully answer that question.

On Site Water Systems and Health Department Accreditation: We had a resignation from one of the regional specialists' staff who was the primary person doing program reviews. Approximately 25% of Health Departments are due for review> On Site is very much behind right now so there may be some delays so we are working with Phyllis Rocco's office to expedite those in most need to reconcile them as soon as we can. Help is on the way: We are posting two regional Environmental Health Specialist positions and they will be dedicated to program review 50% of their time.

Want to give thanks to the Environmental Health Tort Claims Group and the Health Directors who are supporting that effort.

Executive Director's Report –Lynette Tolson

NACCHO Legislative agenda – please review e-mail from Lynette and submit any input on the NACCHO federal legislative agenda to her.

UNC TV wants to highlight local health departments and what they do. They have already spoken to Health Ed Staff in Wayne County about their programs. They are interested in learning more about local health departments - what we do, programs we offer, etc. - with hopes that they can find stories to share on UNC TV. If interested in participating in the conversation emails Colleen as chair of the Communication Committee.

November 4th elections... please, please, please go vote.

Action/Information Items - Committee Reports

Communications – Jim Bruckner for Colleen Bridger:

Action/Motion:

Phyllis Rocco presented changes to the 110 General Aid-to-Counties AA. She reported on the change in the annual report due date now being June 30th. Motion was made to approve the 110 General Aid to County AA as presented and seconded, motion passed in committee; motion from committee needs no second, motion passed by full association.

Information:

John Graham presented information on methods for measuring return on investment with regard to local public health activities and future roles as ACO planning with regard to population health. **See attached PowerPoint - ROI.**

Tamara Morrison presented information regarding Antimicrobial Stewardship and the need to reduce inappropriate dispensing of antibiotics. **See attached PowerPoint - Antimicrobial Stewardship.**

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Best Practice – Sue Lynn Ledford:

Action/Motion:

Motion was made for a vote of support regarding a letter of support from the Association for research being done regarding accreditation and the benefits to public health was made and seconded, motion passed in committee; motion from committee needs no second, motion passed by full association.

Information:

Trying to further investigate moving water sampling from state lab to a private laboratory and the potential loss of data.

New accreditation interpretation documents are now available on line.

Core Public Health – Denise Michaud:**Action/Motion:**

Motion to approve AA 869 Diabetes Regional Consultants was made and seconded, motion passed in committee; motion from committee needs no second, motion passed by full association.

Motion to approve AA 892 Active Routes to School was made and seconded, motion passed in committee; motion from committee needs no second, motion passed by full association.

Motion to approve AA 903 Community Liaisons for Health was made and seconded, motion passed in committee; motion from committee needs no second, motion passed by full association.

Information:

See attached Core Public Health Committee meeting notes.

Nominations & Bylaws – John Morrow:**Action/Motion: None****Information: None****Education & Awards – Scott Harrelson:****Action/Motion: None****Information:**

Annual Awards: Email sent to NC Health Director List. Please take the time to nominate deserving individuals/agencies so that we may notice them at the State Health Director's Conference in January. Please send all nominations in by December 15th.

Informatics – Dennis Joyner:**Action/Motion:**

Phyllis Rocco reported that the contract for purchasing Meaningful Use modules for HIS has still not been signed and is in the budget office. Motion was made to request a letter to the DPH Budget Office requesting that the Meaningful Use contract be executed as soon as possible and before the end of October due to the financial significance of being able to attest to a certified meaningful use compliant EMR; if this is not possible, a letter of explanation must be provided to the NCAHLD was made and seconded, motion passed in committee; motion from committee needs no second, motion passed by full association.

Information:

See attached Informatics Committee meeting notes.

Community Health Improvement – Dennis Joyner for Janet Clayton:

Action/Motion:

Sharon Boss-Nelson presented the draft 886 Health Communities_AA. A motion was made and seconded to approve the AA 886 with clarifying language; motion passed in committee; motion from committee needs no second, motion passed by full association.

Lakeisha Johnson presented the draft 465 WiseWoman AA. A motion was made and seconded to approve the AA 465, no further discussion; motion passed in committee; motion from committee needs no second, motion passed by full association.

Information:

See attached Community Health Improvement Committee meeting notes.

Partnership Development – Doug Umland for Buck Wilson:

Action/Motion: None

Information:

Dr. Warren Newton from the NC AHEC was here talking about Public Health and AHEC working together; we discussed Medicaid reform, AHEC sees themselves as a bridge for medicine and public health. This was a good first discussion and he will be back in touch with Buck to follow-up and discuss ways we can work together.

Jeff Spade, Senior Vice President, NC Hospital Association and Executive Director, NC Center for Rural Health Innovation and Performance discussed CHA and community benefits components. This was a good first discussion and he will be back in touch with Buck to follow-up and discuss ways we can work together. See attached PowerPoint and PDF documents.

Policy Analysis & Development – Lisa Harrison:

Action/Motion:

Motion was made to approve changes to the NCALHD legislative priorities was made and seconded, motion passed in committee; motion from committee needs no second, motion passed by full association.

Information:

See attached Policy Analysis and Development Committee meeting notes, legislative priorities document, and the Medicaid and public health saving lives and money document.

Action/Information Items - Public Health Regions

Region I – Janice Patterson:

Action/Motion: None

Information: None

Region II – Jimmy Hines:
Action/Motion: None
Information: None

Region III - Ann Absher:
Action/Motion: None
Information: None

Region IV – Dorothea Wyant:
Action/Motion: None
Information: None

Region V – Merle Green:
Action/Motion: None
Information: None

Region VI – Tommy Jarrell:
Action/Motion: None
Information: None

Region VII – Chris Szwagiel:
Action/Motion: None
Information: None

Region VIII – Wanda Robinson:
Action/Motion: None
Information: None

Region IX – Jerry Parks:
Action/Motion: None
Information: None

Region X – Davin Madden:
Action/Motion: None
Information: None

Partner Reports:

See attached ANCBH/NALBOH report

Liaison Reports

NC Institute of Public Health –John Graham:

Training updates are that NCIPH is currently accepting registrations for the spring Physical Assessment of Adults and STD Nurse Clinician Training Enhanced Role Nursing course.

The next Management & Supervision course will start October 20th.

Meeting Adjourned: 12:05 p.m.

Next Meeting: November 20, 2014

Location: Cardinal Room - DPH, 5605 Six Forks Road, Raleigh.