

October 5, 2018

**NC Department of Health and Human Services, Division of Public Health
Agreement Activity 911 Mosquito Abatement—Hurricane Florence
Guidance Document**

General

- Agreement Activity (AA) 911 and AA 911 Revision 1 were issued to the 28 federally declared disaster counties to conduct Hurricane Florence related mosquito abatement activities.
- The State will be seeking FEMA reimbursement for allowable activities performed by the counties under AA 911.
- No county match is required to utilize these funds.
- Provided the counties use these funds for the mosquito abatement intended, there will be no obligation from the counties for any repayment to the State related to the success of the State's FEMA claim.
- Eligible items for reimbursement are outlined in AA 911 and include FEMA-reimbursable items such as rental equipment and the hiring of temporary staff, hours worked by staff and hours used by county-owned equipment for the purpose of Florence-related mosquito abatement.
 - Note: Hiring of permanent staff or purchase of equipment/capital resources are generally not eligible for FEMA reimbursement because it would be used post-Florence.
 - If deemed eligible, equipment purchased for storm-related activities would likely only be reimbursed for salvage value.
- The county shall not claim any reimbursement from FEMA or local match for activities conducted with funding provided through AA 911.
- If the county wants to spend more than the allocation funded through Activity 911 on mosquito control, counties are in no way limited from seeking reimbursement from FEMA for expenses in excess of the funding allotted to your county on the AA 911 Budgetary Estimate.
- Keep separate records for time/equipment utilized for mosquito abatement activities under AA 911 and those for which the county will seek direct FEMA reimbursement.

Allocation Methodology for \$4M Announced by Governor Roy Cooper September 26, 2018

- Mosquito abatement funds were allocated to counties with a federal disaster declaration. The funding is to be used reduce human-mosquito interactions that could hinder recovery efforts.
- The allocation method focused on areas in the county with >100 residents per square mile and spray blocks were created based on these higher population density areas. The spray blocks were then mapped, acreages were calculated, and the \$4M funding was divided proportionally amongst the original 27 counties in the disaster declaration based on their respective acreages. Mapping was based on high population density areas because it is neither cost-effective nor practical to spray entire counties.
- Because military bases/land and many US Fish and Wildlife Service-designated environmentally sensitive areas cannot be sprayed aerially, those acreages were removed from the calculations.

October 5, 2018

- This same methodology described above was followed for counties that were added to the state's initial federal disaster declaration. To date, only one county (Greene) has been added.

Abatement Activities

- Documentation requirements for FEMA reimbursement for abatement activities. FEMA Mosquito Abatement Fact Sheet, <http://www.ncalhd.org/wp-content/uploads/2018/10/9-NC-Mosquito-Abatement-Fact-Sheet-revised-9-13-18.pdf>
- Contact FEMA EHP Point of Contact before spraying to identify spray exclusions areas due to the presence of endangered or threatened or critical habitat. Contact FEMA-R4EHP@fema.dhs.gov and cc Chelsea Klein at Chelsea.Klein@fema.dhs.gov

Procurement

- Exigent circumstances must be documented in order to waive getting multiple bids.
 - FEMA Public Assistance Exigent Circumstances Fact Sheet: https://www.fema.gov/media-library-data/1537192764124-4c99f98f8cf5b63584ac80d252b0a9b5/EE_Procurement_PA_Fact_Sheet_1-18-2018_508_FINAL.pdf
- Counties will be subject to (the more restrictive of) federal FEMA procurement requirements vs. your county/local procurement policies.
- When seeking three quotes from contractors, documented phone calls and emails with vendors may be used as documentation.
- To satisfy the requirement of 2 CFR § 200.321 to seek competition from Historically Underutilized Businesses (HUB), post your bid solicitation on the NC HUB office website at the link: <https://ncadmin.nc.gov/businesses/historically-underutilized-businesses-hub/submit-contractor-bid-opportunity-hub> and document the posting.
- Procurement contracts issued by the county must contain the required contract clauses outlined in 2 CFR. § 200.326 and 2 CFR. Part 200, Appendix II, which may be found here for incorporation: <https://www.fema.gov/media-library-data/1483976790556-96bfcf3bf2c64e94d6f63dd4169a7d2c/RequiredContractClauses2C.F.R.200.326and2C.F.R.Part200AppendixII10917.pdf>
- Procurement files must be kept current.

Resources

- FEMA Policy Assistance Program and Policy Guide, with emphasis on Appendix G: Mosquito Abatement: https://www.fema.gov/media-library-data/1525468328389-4a038bbef9081cd7dfe7538e7751aa9c/PAPPG_3.1_508_FINAL_5-4-2018.pdf
- Find additional Post-Hurricane Mosquito Guidance at: <http://www.ncalhd.org/post-hurricane-mosquito-guidance/>
- FEMA Schedule of Equipment Rates (2017 is latest version at time of publishing) <https://www.fema.gov/media-library/assets/documents/136901>

October 5, 2018

- UNC School of Government Local Government Purchasing and Contracting:
<https://www.sog.unc.edu/resources/microsites/local-government-purchasing-and-contracting/federal-procurement-requirements>

Points of Contact:

Process for a county to seek/claim reimbursement from Division of Public Health (DPH) against county allocations under AA 911 Mosquito Abatement – Hurricane Florence

Jeneen Preciose, DPH, jeneen.preciose@dhhs.nc.gov

Division of Public Health documentation/requirements to claim reimbursement against county allocations under AA 911 Mosquito Abatement – Hurricane Florence

Jeneen Preciose, DPH, jeneen.preciose@dhhs.nc.gov

Where to spray, how to spray, and what product to use for spraying

These questions should be answered by the contractor hired to conduct the spraying, or the county mosquito control program.

Technical assistance regarding mosquito spraying/abatement

Carl Williams, DPH, carl.williams@dhhs.nc.gov; Michael Doyle, DPH, michael.doyle@dhhs.nc.gov

Measuring/tracking the number of mosquito pre/post spraying

Carl Williams, DPH, carl.williams@dhhs.nc.gov; Michael Doyle, DPH, michael.doyle@dhhs.nc.gov

Mosquito spraying contractors or vendors who want to let counties know of their interest/availability

County Purchasing Managers or County Health Directors

FEMA documentation/requirements regarding mosquito spraying

Mary Glasscock, North Carolina Emergency Management, mary.glasscock@ncdps.gov; Chelsea Klein, FEMA, Chelsea.klein@fema.dhs.gov