

**North Carolina Association of Local Health Directors
Association Business Meeting
November 17, 2016
NC DPH – Cardinal Room, 5605 Six Forks Road Raleigh, NC**

Minutes

Meeting Called To Order – Colleen Bridger

9:33 a.m.

Approval of Minutes – Steve Smith

Motion to approve minutes of the October 20, 2016 meeting was made and seconded; motion approved.

Treasurer's/Financial Report – Steve Smith

Motion to approve the Treasurer's/Financial Report as of October 31, 2016 was made and seconded; motion approved.

President's Report – Colleen Bridger

- Dr. Bridger inquired if there were any new health directors at the meeting. Ms. Luana Gibbs introduced herself as the new health director for Hyde County. Mr. David Badger informed the group that he was the new health director for Cherokee County.
- Reminder about next month's meeting being early in the month.
- Question about health departments being required to have active shooter training in order to bill Medicaid/Medicare. Doesn't appear to be the case. CMS did issue some new preparedness guidelines that will take effect late in 2017. Julie Casani will review those changes with us.
- Billing accuracy important for health department revenue streams. 2 groups meeting on this issue...one led by Jim Bruckner and Phyllis Rocco. Other is a quarterly meeting with DMA and public health stakeholders (led by Carolyn Moser and Jim Flowers). FQHC's have this same ongoing interaction with DMA. Future training being developed to address most common billing errors among health departments.
- Reviewed top 10 reasons we have appreciated Jerry Parks (Daddy Parks) in the public health family. Mr. Parks followed that by complimenting the collective efforts of NCALHD and emphasizing the importance of local public health in North Carolina.

NC Department of Health and Human Services – Randall Williams

- Attended Jerry Parks retirement with Danny Staley and Chris Hoke.
- Appreciative of work on Hurricane Matthew damages.
- Recognizes critical role that local health departments have for improving health outcomes.

NC Division of Public Health Report – Danny Staley

- Reminder about upcoming State Health Director's conference...practical and relevant content with a focus on leadership. Provided scholarships for emerging public health leaders throughout the state.
- National Public Health Leadership Institute still an option for many (also mentioned SEPHLI)...will be an announcement soon about opportunities to participate.
- Hearing concerns about maternal and child health funding and categorical restrictions from local health departments.
- MMWR coming out on November 18, 2016 will highlight 5 leading causes of death. Please review.
- Referenced the tree in the DPH lobby with over 2,000 DPH staff names and asked directors to take a look. Significance associated with the breadth and scope of our public health efforts.

NC Division of Public Health Report – Phyllis Rocco

- OB package billing with DMA issue has been resolved as long as you are not a global package biller* (*includes deliveries...only 3 health departments do this). Will send out memorandum.
- Have released an updated version of billing and coding guidance document. Review on website.
- X modifier issue has still not been resolved when billing through a clearinghouse.
- Clarification that when setting fees, statutory language allows you to consider “cost related” information (not just cost based methodology).
- Please be mindful of deadline for monthly WIRM claims. Controller’s office won’t open the system back up for late submissions. Controller’s office only allows 2 people at the health department to have WIRM user ID’s (typically the health director and lead finance person). Highly recommend having a back up plan with someone else trained to input WIRM claims.
- Substantive progress with concept of formalizing role for community health workers...curriculum and certification process has been proposed by working group.
- Breast Cervical Cancer Control Program (BCCCP), Women’s Health Service Fund (WHSF) and Temporary Assistance for Needy Families (TANF) all require counties to report expenditures in the months the funds were expended.

State Environmental Health Report – Larry Michael

- State Laboratory still testing for vanadium and hexavalent chromium...memorandum coming out. Will reference how to mitigate at HRE levels of .7 for HCV. Do not drink level would be at 10 for HCV, CAMA (Coal Ash Management Act) well or not.
- Embargo action did occur post-Matthew and condemnation order was pursued in court and accomplished (Beaufort County).
- Letters going out this month to year round pools...be advised about past electrocution incidents. Will emphasize that in the letter.
- Want to align childhood lead poisoning standards with CDC. Also want to advance adoption of food code standards.

Executive Director’s Report – Lynette Tolson

- Changes with leadership in NC General Assembly due to elections. Lost some public health advocates.
- Interesting dilemma with contested Governor’s contest.
- NCPHA originated in 1911. All historical documents have been scanned and will be uploaded to the website. Important effort to preserve our history and evolution of public health in the state.

Government Relations Coordinator Report – Buck Wilson

- No report.

Partner Reports

NCAPHA Report – Jerry Parks

- No report.

NCPHA Report – David Jenkins

- Mr. Jenkins deferred to Mr. Swift as the NCPHA President. Mr. Swift reminded folks about the upcoming spring conference being planned again for May and that additional information would be shared after the beginning of the year.

Committee Reports

Core Public Health – Denise Michaud

Action:

Information:

- Upcoming agreement addenda were discussed. Versions with changes in red will be sent out to the list serve.
- Sydney Atkinson reviewed Family Planning AA and mentioned that Depro Provera is not being considered as a long term acting contraceptive (can't purchase with these funds).
- SPICE assessments were discussed including recent findings from Henderson County.

Technology – Beth Lovette

Action:

Information:

- Did not meet.

Policy and Finance – Jim Bruckner

Action:

Information:

- Did not meet.

Planning and Innovation – Dennis Joyner

Action:

Information:

- Update from Bob Martin and the HIPAA work group. Next meeting is December 9th at Cabarrus Health Alliance. For information and developed tools see <https://www.sog.unc.edu/resources/microsites/north-carolina-public-health-law/workshop-materials-critical-updates-hipaa-officers-nc-local-public-health-agencies>
- Gene Matthews and John Wallace presented information on social determinants of health project that is ongoing in greater Charlotte area (GIS components). See <http://arcg.is/2bUNr4a>
- Questions raised about texting protocols among counties. What is in place? Privacy issues have been addressed, but many may need to do more with security assessments.

Public Health Prevention and Promotion – Janet Clayton

Action:

Information:

- Sally Malek presented information about tobacco use and economic impacts. Also HUD likely to move forward with its smoke free provisions.

Nomination and Bylaws – Buck Wilson

Action:

Information:

- Did not meet.

Education and Awards – David Jenkins

Action:

Information:

- New health director's orientation immediately after NCALHD meeting at the NC Medical Society.

Public Health Regions

No action items or information.

Region 1	Janice Patterson	Region 6	Robert Wittman
Region 2	Marianna Daly	Region 7	Lisa Harrison
Region 3	Ann Absher	Region 8	Carolyn Moser
Region 4	Dorothea Wyant	Region 9	Jerry Parks
Region 5	Merle Green	Region 10	Davin Madden

Liaison Reports

ANCBH – Barbara Ann Hughes

- Seeking nominations for annual awards.
- Bylaws have been revised...will be voting on them in January.
- 2017 NALBOH conference will be held in Cleveland, Ohio, August 2-4.
- Continuing to solicit stories from health departments and local boards of health to be included in NEWSBRIEF.

North Carolina Institute for Public Health – Amy Thomas Belflower

- Recruiting recently retired health directors and/or board of health members to participate in local boards of health trainings (particularly the Piedmont and eastern part of the state).
- Extending the registration period for the Physical Assessment of Adults and STD Nurse Clinician Training Combined Practicum Course. Please check to see if the ERN training is needed for your nursing staff.
- NCALHD has nominated Rebecca McLeod for the vacant seat on the accreditation board.
- Next NCLHDA Board meeting is December 9, 2016.

Meeting Adjourned

Next Meeting

December 8, 2016 9:30 a.m.

Location: DPH, Cardinal Room, 5605 Six Forks Road, Raleigh, NC