

North Carolina Association of Local Health Directors
Full Association Meeting
Date: November 20, 2014
NC DPH - 5605 Six Forks Road, Raleigh
Cardinal Room

MINUTES (Amended December 18, 2014)

Meeting Called To Order: 10:00 a.m...

Approve Minutes of Previous Meeting: Motion to approve minutes of the October 16, 2014 meeting made and seconded; motion carried.

Approve Treasurer/Financial Report: Motioned to approve Treasurer/Financial Report made and seconded; motion carried.

Welcome/Intro - Health Director, Dare County

President's Report – Doug Urland:

Letter to AG's regarding tort claims requesting data/information from that office. Thanks to Steve Smith for being the point person on that committee

Update on first year of the new committee structure: Survey sent out information back (55 of 85 LHD responded to the survey), workgroup met yesterday to review the data (included Doug Urland, Buck Wilson, John Morrow and the Regional Reps) more to come on this initiative/issue coming at the December meeting. Thanks to everyone who participated in yesterday meeting. Suggestion made by Carmine Rocco to add conversation regarding Consolidated Human Service Agencies. This will be added to the conversation. Lynette – there is a meeting scheduled for December for consolidated agencies – more to come.

NC Division of Public Health Reports:

Director DPH - Penelope Slade-Sawyer:

Want to thank you all for what you do in these interesting times. I know there are issues that we have to deal with here at the state that roll down to you and I hope you know that you have a champion here in Raleigh and his name is Danny Staley. He is always on guard for things that would make your life difficult and is always trying to mitigate those kinds of things. I assure you that though he can't always please you, but I will assure you that Danny always has the best interest of local public health in his mind.

Staffing: Interviews scheduled for next week for the Women's and Children's Section Chief Position. Minority health interview have been completed – we are hoping to have an announcement regarding this position soon. Early Intervention: Deborah Carol has retired and Sherri Franklin has been named as the acting director. New oral Health Section Chief is Sarah Tomlinson.

Medicaid: Danny and I met yesterday with Dr. Cummings and Ruby Dimly yesterday: Discussed Pregnancy Medical Home, cost settlement, and your unpaid claims issues.

Medicaid Reform: Be assured that the Division is intimately involved in this process.

Administrative, Local, and Community Support - Danny Staley:

Will continue to process pap smears through state laboratory through February.

Medicaid billing issues at local level – we continue to correct these issues and will send things out to LHD as we go forward.

If you are going to change the ownership of or discontinue provision of CC4C or OBCM services, please let the Division know before you do this. Changes of this nature impact all local health departments financially and put this public health service in jeopardy. It is hard to defend our LPH position to other state entities if the Division doesn't know what is going on at the local level.

Auditing of federal grant programs: There is a training being arranged by the Division for LHD's help you to prepare for these audits. More to come very soon on this.

Cross Roads roll outs continue, only two more to go.

Ebola: Thank you for returning your cost information last week. LHD reported over \$1 mill (\$900 thousand was staff time). Preparedness is starting to bubble to the top of many discussions at the state and federal legislative level.

Batch county data reporting: Continuing to work on these issues

Flu finder - CDC website: They only pick-up the private pharmacies. We are continuing to look into this to see if we can get LHD's on the list.

State Epidemiologist and Chief, Epidemiology Section - Dr. Megan Davies:

Ebola Update:

Person County Health Department did a great job in handling a traveler with a fever. We all learned a lot. Thanks to the professionalism of those involved... All did a great job.

Global: Mali has been added to the list of outbreak countries and the case definition has been updated to include them. 15,145 reported cases and 5,420 deaths associated with the current outbreak. The epidemic continues to expand in Sierra Leon. US troops are deployed to the region and are setting up facilities. Returning troops if ill will be handled at Womack Army Medical Center.

United States: NC has more returning travelers from the Ebola infected countries in West Africa region than any other US state. Expecting a large number of returning travelers over the holidays. Dealing with the number of hospitals and at what level they are willing to treat possible Ebola cases. No NC hospitals are willing to step forward and say they are a referral location for any possible Ebola cases.

Environmental Health Section – Larry Michael:

Food Protection Branch:

- New Regional Environmental Health Specialist—Jennifer Moore (Lenoir Co—15 years)
 - ✓ Wilson, Greene, Wayne, Lenoir, Duplin, Pender, Sampson, Bladen, Harnett, Johnston
- Getting ready to post position in the Piedmont (Judy Daye’s former position)
- Reposting two more positions –Central, West
- Branch Head—Awaiting Department approval

On-Site Water Protection

- Mandated Rules Revisions required by Session Law:
 - ✓ Private Drinking Water wells – permitting within 1,000’ of a known source of contamination
 - SL 2013-413 (H74) Section 35.(a) amended G.S. 87-97 to add (e1) which requires the CPH to adopt rules governing permits for wells proposed to be located within 1,000 feet of a known source of release of contamination. Must provide for notice, information on the source and any known risk.
 - Status: workgroup (DWR, LHDs (Alamance, Mecklenburg, and Wake), and OSWP) met in November and agreed on the approach it will take which includes:
 - ◆ List of sources that LHD’s can check for known contamination;
 - ◆ Draft rule essentially echoes the language in the revise Statute, and;
 - ◆ A form that LHD’s can use to both notify and inform applicants.
 - ✓ Private Drinking Water Well Education
 - SL 2013-122 (H396) amended G.S. 87-97(i) to require LHDs to educate citizens regarding the scope of required testing, optional testing available, limitations of both as well as minimum drinking water standards.
 - Status: Draft revision to 15A NCAC 18A .3805 is complete. Private Drinking Water well Sampling
 - Concurrently: Training for LHD’s in use of Health Risk Evaluation (HRE) reports based on water sampling results is underway (Ken Rudo, Wilson Mize and John Brooks at 5 locations across the state)

Staffing

- Will soon interview candidates for “Regional Specialist” position
- Have posted Soil Scientist position – closes Friday

Guidance related to wastewater worker safety and Ebola is forthcoming. CDC’s Interim Guidance has not been released.

Other Information

- Memo—legislative changes affecting Environmental Health—15 different provisions summarized
- Six Position Statements in process—SL 2014-120 (S734)

- Anna Chu transferring from the Education and Training Specialist position to Asbestos Training and Accreditation. Will be posting this position soon.
- All establishments have been billed so on track to send reimbursement.

Executive Director's Report –Lynette Tolson:

- January 21st is the NCAHLD annual meeting and awards lunch
- January 22nd and 23rd is state health directors conference
- Open enrollment: Watch for e-mails. If you have any questions or concern contact Lynette
- Meaningful use counties list to come out next week. Will share it with you as soon as I have it.
- Grant opportunity with APHA and the American Planning Association (APA) office here in NC wants to partner with NCPHA. Grant is \$100 to \$150 thousand
- Association dues all counties have paid
- Accreditation dues: 9 counties have not paid as yet; if your name is not highlighted on the sign-in sheet please take care of this ASAP.
- You will be receiving an e-mail soon from Juan Aviles to update you departments information for the 211 system

Action/Information Items - Committee Reports

Communications – Colleen Bridger: No Meeting

Action/Motion: None

Information: None

Best Practice – Sue Marilyn Pearson for Lynn Ledford:

Action/Motion:

Motion from Committee needs no second; motion passed by full association. regionally develop a series of LHD FAQs by March 1, 2015 to be shared at the April 2015 meeting in draft form with goal of updating the information annually. Motion from Committee needs no second; motion passed by full association.

Information:

During the Best Practices Committee meeting, the Association members voted to regionally develop a series of Health Department questions by March 1, 2015. These questions will be shared at the Association meeting in April in draft form

Behavioral Health Integration in Johnston County presentation by Dr. Marilyn Pearson
(Attached)

Aligning and Streamlining Leadership Team:

- Previously, the Aligning and Streamlining Leadership Team focused on
 - ✓ Bright Futures
 - ✓ Coordinating and Consolidating Administrative and Program Audit Duplication
 - ✓ Development of Re-Accreditation Tools
- The Co-Leads for the Team are Norma Rife of Iredell County and Roxana Ballinger of Dare County.
- The charter is being developed. It includes the Team's Purpose, Scope of Work, Resources, Membership, Meetings, etc. and it specifically mentions providing updates to

the NCALHD Best Practices Committee and the Role of the Best Practices Committee. This Committee is responsible for providing oversight, support, encouragement and constructive feedback.

- The Team's membership includes a Health Director, a Nurse Consultant and several health department Agency Accreditation Coordinators/Quality Improvement Coordinators. The team members represent the following Counties: Albemarle Regional, DPH-Women's Health Branch, Cleveland, Macon, Davidson, Iredell, DPH-Nurse Consultant and Dare.
- The focus is on redesigning, integrating and aligning quality-related activities to improve efficiency and effectiveness
- The Leadership Team meets on Thursday prior to the NCALHD meeting. The draft Charter will be provided electronically.

Core Public Health – Denise Michaud:

Action/Motion:

- Motion was made to approve the 2015/16 WIC (Activity 403) AA. Motion from Committee needs no second; motion passed by full association.
- Motion was made to approve the 2015/16 Child Health (Activity 351) AA. Motion from Committee needs no second; motion passed by full association.
- Motion was made to approve the 2015/16 Care Coordination for Children (Activity 318) AA. Motion from Committee needs no second; motion passed by full association.
- Motion was made to approve the 2015/16 Immunization (Activity 715) AA. Motion from Committee needs no second; motion passed by full association.
- Motion was made to approve the 2015/16 Family Planning (Activity 151) AA; agencies must notify the State 45 days in advance if any Family Planning site is closed. Motion from Committee needs no second; motion passed by full association.
- Motion was made to approve the 2015/16 Maternal Health (Activity 101) AA; primary changes relate to those counties that are "assurance sites" for prenatal care. Motion from Committee needs no second; motion passed by full association.
- Motion was made to approve the 2015/16 CDC Core Grant (Activity 451) AA. Motion from Committee needs no second; motion passed by full association.

Information:

Radon – Phillip Gibson, Senior Environmental Health Specialist, Radiation Protection Section, provided information on radon including:

- US and NC statistics – approximately 21,000 people in US and 400 in NC die annually due to radon-induced lung cancer
- Three risk factors – level, length of exposure, tobacco use (smoking)
- EPA recommends a radon level greater than or equal to 4pCi/L warrants mitigation though there are no safe levels
- 7/1000 lifetime risk at this level for individuals who have never smoked; no data on effect due to secondhand smoke exposure
- Program goals to increase testing, increase knowledge, increase use of radon-resistant new construction, and increase number of mitigations in those homes with increased levels; costs for mitigation may be addressed via NC Housing Finance Agency or a Self-Help Credit Union loan product

- Smartphone application available
- January is **National Radon Action Month**; soliciting more agencies to participate in the distribution of educational materials and free test kits (55-58 have agreed so far); if interested, contact Phillip at phillip.gibson@dhhs.nc.gov

Women's and Children's Health Agreement Addenda – the following Agreement Addenda were presented to the Committee for review and approval (electronic copies were provided via the health directors' list-serve prior to the meeting):

- WIC (Activity 403)
- Child Health (Activity 351)
- Care Coordination for Children (Activity 318)
- Immunization (Activity 715)
- Family Planning (Activity 151); agencies must notify the State 45 days in advance if any Family Planning site is closed
- Maternal Health (Activity 101); primary changes relate to those counties that are "assurance sites" for prenatal care

Introduction of Dr. Sarah Tomlinson, Dental Director, Oral Health Section; health directors were invited to stop by for an Open House at the conclusion of today's Association meeting; statement made about the challenge to conduct dental health screenings for children due to the loss of staffing (dental hygienists); sarah.tomlinson@dhhs.nc.gov

Tobacco Prevention – CDC Core Grant (Activity 451) Agreement Addenda presented for review and approval; regional approach based on CDC best practices with funding to provide staff support for all 10 regions; four goals: decrease exposure to secondhand smoke, decrease tobacco use among adults and youth, decrease initiation of tobacco use among adults and young adults and decrease tobacco-related disparities; motion and second to approve.

E-cigarettes – these devices are included in those policies banning "tobacco products" though it may not be understood by the public so educate, educate, educate!; Sally reported that, so far this year, 120 calls to the Poison Control Center re: nicotine juice ingestion by children.

Question raised re: why AAs were not sent to local agencies electronically so that staff could enter information prior to making hard copies for signatures; motion and second to make this request to DPH.

Nominations & Bylaws – Jim Bruckner for John Morrow: No Meeting Action/Motion:

Motion made and seconded to approve the slate of officers as presented at the October 2014 meeting for election, motion passed by full association.

Information: None

Education & Awards – Scott Harrelson:

Action/Motion: None

Information: Please keep submitting folks for awards

Informatics – Dennis Joyner: No Meeting

Action/Motion: None

Information: None

Community Health Improvement - Janet Clayton: No Meeting

Action/Motion: None

Information: None

Partnership Development – Buck Wilson:

Action/Motion:

Information:

Chris Collins, Acting Director, NC Office of Rural Health & Community Care (ORH&CC) presented information on ORH&CC the programs.

Policy Analysis & Development – Buck Wilson for Lisa Harrison:

Action/Motion:

Motion made to begin development of a contract template, for local health department (whether they do primary care or not), to contract with ACO's in an arrangement for them to pay the Local HD to provide services. Motion from Committee needs no second; motion passed by full association.

Information:

New requirements for audits:

- FEDERAL AUDITS - Use to be just women's health and WIC. Now, feds are looking at all federal programs when they are visiting counties
- Danny asked that we have training, possibly a webinar, to go over some of the changes that are coming as far as audits go. Danny will develop webinars

Medicaid Reform

- Role in clinical services as a safety net organization. Recommendation to have Torq Wade to talk to the health directors that are providing Primary Care - possibly Partnership Development, based on Carolina Access II.
- *MOTION:* Public Health - start now to develop a contract template, whether you do primary care or not, to contract with ACO. An arrangement for them to pay the Local PHD to provide services. Beth made this motion.
- Dr. Peterson wants the hospital association to help with this. This was mentioned in NCCHIC meeting.
- 10% hold back - Danny - DMA is in the process of closing out 2011 cost reports. - - - - -
- 100% of health depts. are being reviewed and additional documentation is being requested. If you get questions, please let Steven Gardner know.
- DMA is requiring an unpaid claims report. There are some problems getting reports out of NTRACKS. That is another reason for the hold-up on getting the 10%.

- Keep in mind that if you get paid on denials after the cost settlement, those are taken out of the cost settlement money.
- Cost Report - first year with approved SPA.
 - ✓ Be aware that the human services model has created challenges for capturing expenses in a public health category, as it relates to administrative costs.
 - ✓ If you have this model, understand the implications.
- Joint Legislative Oversight Committee - Payment to health department's vs other providers - from Medicaid. There was some discussion that we received less at health departments. It turns out we are paid more for most some cpt codes.

Funding Priorities: Jim Bruckner presented a document he and the NCALHD leadership have worked up for commissioners association related to effectively funding local health department for mandate/essential services as defined in NCGS/NCAC. (Attached)
 Jim reminded those present that this document does not replace our current legislative agenda; it just focuses some of the funding objectives.

Action/Information Items - Public Health Regions

Region I – Janice Patterson:
Action/Motion: None
Information: None

Region II – Jimmy Hines:
Action/Motion: None
Information: None

Region III - Ann Absher:
Action/Motion: None
Information: None

Region IV – Dorothea Wyant:
Action/Motion: None
Information: None

Region V – Merle Green:
Action/Motion: None
Information: None

Region VI – Tommy Jarrell:
Action/Motion: None
Information: None

Region VII – Chris Szwagiel:
Action/Motion: None
Information: None

Region VIII – Wanda Robinson:
Action/Motion: None

Information: None

Region IX – Jerry Parks:

Action/Motion: None

Information: None

Region X – Davin Madden:

Action/Motion: None

Information: None

Liaison Reports

NC Institute of Public Health – Anna Schenck:

Training

- The second week of the fall offering of Management and Supervision Training is taking place this week in Chapel Hill. The next Management and Supervision training is scheduled for March 23–27 and April 14–17. Registration will open in January
- Pediatric Nutrition Course Module on Assessment is accepting registrations through December 5, 2014. This is a 3 month online course beginning In January.
- Physical Assessment of Adults and STD Nurse Clinician Enhanced Role Combined Practicum Course registration closes December 8th. This is a five month course with in person and webinar components.

Accreditation

- They have transitioned to submission of electronic documentation. This is expected to reduce the site visit from 3 to 2 days.
- The self-assessment instrument and guidance has been updated to reflect the fact that health departments are now seeking reaccreditation status.
- Upcoming board meeting is scheduled for December 12, 2014.

New Online Educational Offering of MPH

- There will be a new track in the Public Health Leadership MPH that will allow Students to earn an MPH completely online. Applications are being accepted now for start in summer 2015.

ANCBH – Barbara Anne Hughes:

ANCBH

January 22, 2015, 9:30 – 11:45, Annual Board Meeting at N. Raleigh Hilton. lunch with Health Directors: Speaker is Adam Zolotor, MD, NC Institute of Medicine, “NC Rural Health Action Plan”, Plus business. Present 3 awards at Luncheon (See ANCCBH website for our awards and due date). Some counties are sending local board members to the meeting on Jan. 22. You should plan to pay for their lunch.

NALBOH

Annual Conference to be held: Louisville, KY, August 5-7, 2015. The Brown Hotel. The Southern Health Assoc. will be a co-sponsor.

Membership, Jan. 1 – Dec. 31. Join on line: NALBOH@badgerbay.co Join on line, under membership tab click on join NALBOH, Select membership type, create only profile and submit payment on line.

Board approved three year contract with Badger Bay Management Co. (Board Conference Call – Nov. 5). Appointed a new Bylaws Comm. Planning for in-person board meeting April 13-14, 2015. Will partner with Public Health Law and PH Law Research to provide a series of webinars for C E to members: Feb. 25, March 25, April 22, and May 27. Adopted a budget. Will hold SALBOH monthly and quarterly meeting.

Meeting Adjourned: 12:12 p.m.

Next Meeting: December 18, 2014

Location: Cardinal Room - DPH, 5605 Six Forks Road, Raleigh.