

**North Carolina Association of Local Health Directors**  
**Full Association Meeting**  
**May 21, 2009**  
**9:00 AM Cardinal Room, Six Forks Rd.**

Call to Order .....John Rouse  
Approval of Minutes from April Meeting.....Beth Lovette  
Treasurer's/ Financial Report ..... Beth Lovette  
President's Report.....John Rouse  
State Health Director's Report.....Dr. Jeff Engel  
Environmental Health Director's Report.....Terry Pierce  
N.C. Division of Public Health Report.....Dennis Harrington /Joy Reed  
Executive Director's Report.....Lynette Tolson  
Health Information.....Healthy Communities Institute

**ACTION ITEMS**

Committee Reports ~

|                              |                 |
|------------------------------|-----------------|
| Technology                   | Layton Long     |
| Epidemiology                 | John Morrow     |
| Policy and Planning          | Danny Staley    |
| Reimbursement and Finance    | Colleen Bridger |
| Preparedness                 | Doug Urland     |
| Environmental Health         | Mike Reavis     |
| Nominations and Bylaws       | Rosie Summers   |
| Education and Awards         | Janet Clayton   |
| Accreditation                | Gibbie Harris   |
| Health Promotion/Oral Health | Mimi Cooper     |
| Women and Children's Health  | Bill Smith      |

Action items from the Regions~

|             |               |
|-------------|---------------|
| Region VII  | Lynda Smith   |
| Region VIII | Bill Smith    |
| Region IX   | Anne Thomas   |
| Region X    | Linda Sewall  |
| Region I    | Jim Bruckner  |
| Region II   | Buck Wilson   |
| Region III  | Layton Long   |
| Region IV   | Maggie Dollar |
| Region V    | Holly Coleman |
| Region VI   | Francis Kateh |

**INFORMATION ITEMS**

Committee Reports  
Regional Reports

**PARTNER REPORTS**

NCAPHA.....Anne Thomas  
NCPHA.....Mike Reavis

**LIAISON REPORTS**

Next Meeting ~ June 18, 9:00 AM Cardinal Room, Six Forks Rd.

NCALHD ATTENDANCE ROSTER

May 21, 2009

Health Director Initial by County

**Bold = Dues Paid**

|  |  |
|--|--|
| <i>AB</i> Alamance/Barry Bass (E)                | ___ Hertford/Ramona Bowser & Diane     |
| <i>JP</i> Albemarle District/Jerry Parks (E)     | McLawhorn, Interims                    |
| ___ Alexander/Leeanne Whisnant                   | ___ Hoke/Cynthia Oxendine              |
| ___ Anson/Dr. Francis Katch (E)                  | ___ Hyde/Wesley Smith, Interim         |
| <i>AS</i> Appalachian Dist/Danny Staley (E)      | <i>DK</i> Iredell/Donna Campbell       |
| ___ Beaufort/Roxanne Holloman                    | <i>PC</i> Jackson/Paula Carden         |
| <i>JS</i> Bladen/Wayne Stewart                   | <i>MP</i> Johnston/Marilyn Pearson     |
| <i>AM</i> Brunswick/Don Yousey                   | ___ Jones/Kristen Richmond-Hoover      |
| <i>GH</i> Buncombe/ Gibbie Harris (E)            | ___ Lee/Howard Surface                 |
| ___ Burke/David Rust                             | <i>MM</i> Lenoir/Joey Huff             |
| ___ Cabarrus/Phred Pilkington                    | <i>Wason</i> Lincoln/Maggie Dollar (E) |
| ___ Caldwell/Denise Michaud                      | ___ Macon/Jim Bruckner                 |
| <i>JA</i> Carteret/J.T. Garrett                  | <i>CM</i> Madison/Carolyn Moser        |
| ___ Caswell/Fred Moore                           | <i>KB</i> MTW/Kathleen DeVore Jones    |
| ___ Catawba/Doug Urland                          | <i>EM</i> Mecklenburg/Earl Mabry       |
| <i>WCC</i> Chatham/Holly Coleman                 | ___ Montgomery/Tammie Bell             |
| ___ Cherokee/Peter Whittaker                     | ___ Moore/Robert Wittman               |
| ___ Clay/Janice Patterson                        | ___ Nash/William Hill, Jr.             |
| <i>DES</i> Cleveland/Denese Stallings            | <i>DR</i> New Hanover/David Rice       |
| ___ Columbus/Kimberly Smith                      | ___ Northhampton/Sue Gay               |
| <i>SC</i> Craven/Scott Harrelson                 | ___ Onslow/George O'Daniel             |
| ___ Cumberland/                                  | <i>SL</i> Orange/Rosemary Summers (E)  |
| ___ Dare/Anne Thomas                             | ___ Pamlico/ Davin Madden              |
| <i>LD</i> Davidson/Layton Long                   | ___ Pender/Jack Griffith               |
| <i>SW</i> Davie/Suzanne Wright                   | <i>DC</i> Person/Janet Clayton         |
| ___ Duplin/Ila Davis                             | <i>IM</i> Pitt/Dr. John Morrow         |
| <i>Q</i> Durham/Gayle B. Harris, <del>JE</del>   | <i>MM</i> Randolph/MiMi Cooper         |
| ___ Edgecombe/Karen Lachapelle                   | <i>TJ</i> Richmond/Tommy Jarrell       |
| ___ Forsyth/Tim Monroe                           | ___ Robeson/Bill Smith (E)             |
| <i>JE</i> Franklin/Eric Ireland <i>Jim Jones</i> | <i>GM</i> Rockingham/Glenn Martin      |
| <i>CB</i> Gaston/Colleen Bridger                 | ___ Rowan/Leonard Wood                 |
| ___ Graham/Alicia Parham, Interim                | <i>WR</i> RPM Dist./Buck Wilson (E)    |
| <i>WRO</i> Granville-Vance/Dr. Roddy Drake       | <i>WE</i> Sampson/Wanda Robinson       |
| ___ Greene/Linda Sewall (E)                      | <i>RS</i> Scotland/Ron Sapp            |
| <i>MG</i> Guilford/Merle Green (E)               | <i>DR</i> Stanly/Dennis Joyner         |
| <i>SP</i> Halifax/Lynda Smith (E)                | <i>JS</i> Stokes/Josh Swift            |
| ___ Harnett/John Rouse (E)                       | <i>SA</i> Surry/Samantha Ange          |
| ___ Haywood/Carmine Rocco (E)                    | ___ Swain/Linda White                  |
| ___ Henderson/Tom Bridges                        | ___ Toe River Dist./Jesse Greene       |

Transylvania/Steve Smith  
Union/Phillip Tarte  
ECT Wake/Betsey Tilson, Interim  
AS Warren/ Andy Smith, RS, MPA,  
Interim  
JHR Wayne/Jim Roosen  
BA Wilkes/Beth Lovette (E)  
BT Wilson/Felix Meyer  
MR Yadkin/Mike Reavis

Lynette Tolson, Executive Director  
Jeff Engel, M.D., N.C. State Health Dir.  
~~Gene Cline for Jeff~~  
Terry Pierce, Environmental Hlth Dir.  
Dennis Harrington, DPH Liaison  
JHR Joy Reed, DPH Liaison

GUESTS AND LIASONS FROM OTHER ORGANIZATIONS

Deryk Van Brunt, UC Berkeley,  
~~SA G. Rock, DPH~~

Candice Dullerios - Northwest Partnership for Public Health  
Cappie Stanley, Cabarrus Health Alliance for Phred Pitkin

Dorothy Calente NCIPH  
Tom Turner - NCDPH - EPIDEMIOLOGY  
Bob Blackman AUCBH  
Jill Allen UNC SOG

Kerri Ryan DPH  
Yufonda Mclean RCHD  
Grace Bruce RCHD  
Rick Strovel Retired  
Margie Plesan DPH

**Division of Environmental Health Report**  
**NCALHD Meeting**  
**May 21, 2009**

- **Budget**
  - DEH has been asked to develop a staffing plan (RIF Plan)
  - All appropriated fund are at risk of being cut
  - House Budget guidance seeks to cut obsolete programs, eliminate duplication and combine similar activities
    - MOU between DEH and NCDA&CS to transfer inspection of soft-serve ice cream machines to DEH/LHD w/in next couple weeks
    - This will become part of the routine foodservice inspection and plan review –treated as any other equipment-effective July 1, 2009
    - Memo will be sent to local health departments during the next few weeks
    - No sampling by LHD, NCDA&CS will sample based on complaint from LHD
    - No inspection of machines that are not located in facilities permitted by LHD
  - **Lead Funds- expenditure not approved**
    - \$118K of appropriated funds to counties has been held
    - Would have paid for training of LHD staff for the Lead component of the electronic reporting system
- **Legislation**
  - SB752-Mandatory Training in Foodservice- didn't make crossover, but trying to get it attached to another bill
  - SB141-VOC Testing-Passed Senate; being heard in House ENR Cmte today at noon
  - SB993/HB823-Fire Retardants containing PBDEs-rules by CPH, enforcement by DEH-still alive, but lots of hurdles
  - HB617-Limit Outside Work in DENR-Passed House
  - HB1246-Well Grouting Inspection-didn't make crossover-Dead
  - HB1442-Protect Well User's Health-still alive-not calendared for ENR Cmte yet
  - SB687-Exempt Plumbers from Well Contractor Requirements-passed Senate
  - SB719/HB1099-Amend EH Laws (Electronic Lead Reporting for Labs, TFE Fees not annual fee)-Passed House; in Senate Finance Cmte
  - SB831-Extend Permits re: Land Develop.-Passed Senate; in House ENR Cmte
  - SB834-Rewrite Sanitarian Law-Passed Senate; in House Health Cmte
  - SB891-Regulate Lodging-no movement, but may be alive because of fee provision
- **Email Address Changes for DEH**
  - DEH email addresses have been changed to new format: *first name.last name@ncdenr.gov*
  - Some email messages have been lost during the transition

WCH Liaison Committee  
Information Items  
May 20, 2009

1. **Food Package Required Local Training – Alice Lenihan:** Five webinar sessions have been conducted. Vendor training will be held regionally in June. This is part of the contractual requirement.
2. **WIC Survey on Telecommunications – with HIS – Alice Lenihan:** Local information technology staff should complete this survey, not WIC Directors. Also, USDA to select counties to complete a participant survey.
3. **WIRM Issues – WIC – Alice Lenihan:** Due to late federal notification. Let Dennis Harrington know if you are experiencing problems.
4. **Availability of funds formerly used for CSC – Carol Tant:** Originally we had \$400,000 to distribute for evidence-based parenting (let's call it EBP for now) programs. The RFA was to go to the general population so anyone could apply and be considered. In addition to that, we had \$750,000 from CSC for a grant program we are calling "Innovative Approaches" that would be available just to health departments (maximum of 3 sites) to enter into a partnership with the county CCNC network, and other local agencies serving children with special needs (CSHCN). The three grants would require in-depth planning and comprehensive system changes at the county level. Implementation will require inclusion of parents and a wide range of providers in service planning, implementation and evaluation. It requires a county that has strong relationships and a proven track record for partnering. It's a good amount of funding but it will really require a lot of work from the LHD. We will have very clear measures of success or failure for the grant based pre- and post-measures of perceptions of families of CSHCN in the county as to whether the system of services meets their needs or not. Grantees will be expected to move those measures. As we discussed earlier today, we are inclining toward a different distribution of the funds. The new proposal basically moves \$250K from the Innovative Approaches pot to the EBP pot. The EBP pot would then total \$650K and the Innovative Solutions pot would total \$500K. In addition, we would redirect the parenting funding from the general community to just health department applicants, but only for a two year period. After that we would have an open RFP and anyone could apply, including the initial recipients. Some would get renewed funding and some would not. More info about each program is as follows: The EBP pot (\$650,000) would be for provision of evidence based parenting programs including Incredible Years and possibly Strengthening Families. Each program lasts approximately 12 weeks and service support would be provided through a \$3,500 subcontract with a Raleigh based agency that has staff trained in these programs. Each cohort of parent training costs approximately \$20,000, less in-kind contributions, and we would require a minimum of two cohorts per year for each site

(maximum of 15 sites). Maximizing grant funds by obtaining local contributions would increase a county's chance of being a selected site. We would request a letter of interest and a short application from interested counties. The applications would be scored and sites selected for implementation of the parenting interventions. The Innovative Solutions pot (\$500,000) would fund two large projects requiring a close working partnership with the county CCNC, and other child serving programs who deal with children with special health care needs (CSHCN). This funding would be available to the two counties for approximately three years. As I said above, these grants would require in depth work to integrate and change local systems of care. I haven't heard much feedback from the previous email to selected health departments, and that's one reason we are thinking that at this time LHDs may be better able to step up with respect to EBP programs than the Innovative Solutions initiative. In addition, in this scenario, more LHDs will be able to receive some funding.

5. **Receipts for Family Planning Clients – Joe Holliday:** Result of Title X and required by regulations that every self-pay, including no pay, receive a receipt. Will HIS address this issue?
6. **Buying Oral Contraceptives at lowest rate – Joe Holliday:** Pilot project of 20 local health departments. Will work with Denise Perry starting July 1. She will quote the lowest price the day of request.
7. **Child Health Update Refunds- John Rouse:** Refunds by mid-August. Cash flow problems at state.
8. **Medicaid approval of Depo shots at home? – Rosemary Summers:** Joe Holliday to follow up.
9. **Stimulus Funding – Beth Rowe West:** Excellent response to school site flu shots.

# NALBOH

National Association of Local Boards of Health

Bowling Green, OH  
1840 East Gypsy Lane Road  
Bowling Green, OH 43402  
Ph: (419) 353-7714  
Fax: (419) 352-6278

Washington, DC  
1300 L Street, NW  
Suite 800  
Washington, DC 20005  
Ph: (202) 218-4413  
Fax: (202) 218-4409

[nalboh@nalboh.org](mailto:nalboh@nalboh.org)  
[www.nalboh.org](http://www.nalboh.org)

Executive Director  
Marie M. Fallon (OH)

Deputy Director  
Charles E. Moon (OH)

Executive Officers  
Sharon Hampson (WI)  
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New England Region

Lee Kyle Allen (NC)  
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Ann Benson (UT)  
West Region

Jan Allen (IL)  
West Great Lakes Region

Steve Scanlin (ID)  
State Affiliate

Ed Schneider (NE)  
State Affiliate

May 5, 2009

Robert Blackburn, President  
Association of North Carolina Boards of Health  
P.O. Box 974  
Boiling Springs, NC 28017

Dear Mr. Blackburn:

It has come to our attention that the accreditation of Local Health Departments in North Carolina is being considered for exclusion from next year's state budget. We hope that this is not the case, but if so, we think that the state of North Carolina would find the decision most regrettable.

North Carolina has been a leader of the nation in accreditation efforts. Many national public health leaders tout this state as one with the background and expertise as well as the important backing of legislators. Because of your foresight, national public health standards have been raised to levels of which we can be proud.

The Performance Standards Sub-committee of NALBOH has studied various experiences of states in accreditation efforts. While we are optimistic in meeting our goals, both state and national committees on accreditation would be greatly lacking without the continued leadership of North Carolina. We sincerely hope that the accreditation of Health Departments will be funded in North Carolina's budget for the upcoming year, and we wish you continued successes in your most important work in public health.

I am attaching NALBOH's Position Statement of accreditation to update you on our recent efforts.

Sincerely,



Sharon Hampson  
NALBOH President



National Association of Local Boards of Health

## NATIONAL PUBLIC HEALTH ACCREDITATION POSITION STATEMENT

The accreditation process is designed to assist all levels of government to address the public health infrastructure and capacity of their communities and jurisdictions. The national scope of this program is very important to assure the 10 Essential Public Health Services are available and accessible to all members of the community. The accreditation of governmental public health agencies has been many years in the making, including the National Association of County & City Health Officials' Operational Definition and the Exploring Accreditation Initiative. It is through these large national conversations and analyses that we have come to where we are today—the establishment of a national non-profit public health accreditation organization (Public Health Accreditation Board - PHAB) and the development of standards and measures. NALBOH fully supports the accreditation process for the following reasons:

### *Accountability*

- Boards of health are accountable to the public they serve and committed to quality improvement efforts that improve the delivery of health department services.

### *Assessment*

- The accreditation process examines the effectiveness of boards of health in assessing the infrastructure of their jurisdiction's public health system. Through assessment, jurisdictions focus on the impact of building infrastructure and capacity while establishing relationships with community public health partners.

### *Education*

- Public health accreditation offers learning opportunities for boards of health on their many roles and responsibilities. Emphasis must be placed on informing, educating, and empowering boards of health about public health accreditation and continuing to define the roles and responsibilities of boards of health in the process.

### *Leadership*

- Boards of health have a leadership role in the accreditation process by ensuring that recommendations are carried out leading to improved health department services and improved community health outcomes.

### *Visibility*

- Accreditation will increase the public's awareness of the local health department and the public health services provided.

### **Approval Process:**

*NALBOH position statements are reviewed and approved by the Performance Standards & Accreditation sub-committee, Education & Training committee and the Board of Directors. The position statements relate to specific issues that are time sensitive or are in the process of being defined for NALBOH policy. Position statements are not voted on by the full NALBOH membership or other committees.*

*Reviewed by and the date: NALBOH Board of Directors on April 3, 2009*

**Association of North Carolina Boards of Health(ANCBH)**

3420 Ridge Road Durham, NC 27705-5538

WEB PAGE: <http://www.ancbh.org/>

ANCBH phone #: 704-466-8436 or 704-300-1365 (answering machine)

rblackburn1@carolina.rr.com

**Health Directors Meeting, May 21, 2009 Raleigh, NC**

Vision and Mission of ANCBH

**Vision:** Excellence in public health in North Carolina.

**Mission:** To provide leadership and support for local Boards of Health in their efforts to protect, promote and advocate for public health.

**1. Legislation:** Oppose Public Health Improvement Plan as proposed by the senate. Oppose budget cuts to eliminate funding for Local Health Department Accreditation program for fiscal year 2009-2010. (see attached handouts) ANCBH is working with various groups to spread word on problems with this "Plan" and accreditation cuts. Meetings with various legislators, letters, emails, and calls on this issue have been made during the past three weeks.

**2. Board of Health list:** We still need board membership lists from some counties. Some lists may have been lost in email. Please respond if you county is on this list: Anson, Bladen, Cabarrus, Camden, Carteret, Cherokee, Franklin, Johnston, Lenoir, Macon, Madison, New Hanover, Pamlico, Pender, Richmond, Sampson, Swain, and Transylvania. Sending your BOH will help ANCBH in supporting public health legislative goals. Send to: [blackburn1@carolina.rr.com](mailto:blackburn1@carolina.rr.com)

**3. Accreditation:** The next meeting of the NC Local Health Accreditation Board will be held on July 17 at 10 am in Raleigh. We are awaiting information on funding from the legislature. Noah Woods, Chairman of the BOH from Robeson County and Rosemary Summers, Health Director, Orange County, have agreed to serve on the NC Local Health Department Accreditation Board.

**4. NALBOH NEWS, NALBOH Membership:** We continue to cooperate with the NALBOH News with the special NC insert. If you have program hi-lights, please send them to us and we will include as much local news as possible. If your county BOH is not a member of NALBOH, membership packets are available for you to pick up after this meeting, Remember, we have a special membership discount this year.

**5. Other Activities:** Lorraine Salois-Deane represented ANCBH at the recent SALBOH/Ned Baker lecture meeting in Bowling Green, Ohio, April 1 & 2. Lee Kyle Allen of NC also attended as the Southeast Regional Director of NALBOH. Robert Blackburn and Lee Kyle Allen participated in the May 14 meeting of the Governor's Task Force for Healthy Carolinians. In light of the H1N1 (Swine) influenza concerns, the National Education Association has an interesting publication: School Crisis Guide- which can be downloaded free. The reference is on the back of this page.

**6. Important Date;** July 1-3, 2009 NALBOH 17<sup>th</sup> Annual Conference, Philadelphia, PA.



# School Crisis Guide

## Help and healing in a time of crisis

**Site Map**

**BEFORE A CRISIS**

**DURING A CRISIS**

**AFTER A CRISIS**

**TOOLS**

Tip sheets, downloadable templates and other resources

Help from NEA and its affiliates

Helpful Web links

Share your feedback

About this guide

Purchase the Guide

download print guide

Print the Guide

As educators we are committed to keeping schools safe and supporting children and their families. That is why the National Education Association (NEA) and the National Education Association Health Information Network (NEA HIN) developed this easy-to-use crisis guide with essential, to-the-point advice for schools and districts.

Knowing what to do can be the difference between stability and upheaval. This step-by-step resource created by educators for educators can make it easier for NEA leaders and school district administrators and principals to keep schools safe — so teachers can teach and children can learn.

The guide also suggests ways for NEA state and local associations to lend expertise, saving schools precious time in the midst of a crisis and helping children and staff return to learning.

[Click here for resources related to Swine Flu](#)

[Click here for resources and lesson plans relating to natural disasters](#)

[Click here for more information on Staph Infections](#)

**BEFORE A CRISIS**  
*Prepare for emergencies*

- Creating a plan
  - District
  - School
  - Who’s at the table?
  - How laws impact the plan
  - Crisis response teams
  - Types of crises
  - Prevention programs
  - Communications & media relations
  - Training
  - Plans for recovery
- Have a plan?
  - Evaluating the plan
  - Updating the plan
  - Re-evaluating the plan

**DURING A CRISIS**  
*Respond competently as a crisis unfolds*

- Day one — first hour
- Day one — first 12 hours
- Day one — evening
- Day two
- First week
- Back to school

**AFTER A CRISIS**  
*Help students and staff recover*

- Long-term mental health needs
- Handling donations
- Managing long-term reminders
- Long-term communications and media strategies
- Evaluating your response
- Revisiting your plan

**The NEA Health Information Network**

The National Education Association Health Information Network’s mission is to improve the health and safety of school personnel and students by providing the school community with vital and timely information that will increase teacher and education support professional (esp) quality and student achievement.

**Where can we get credible information?**

- The CDC provides regularly updated information at [www.cdc.gov](http://www.cdc.gov). The department of education will post additional resources for educators, including FAQs stemming from Monday’s conference call and a transcript of it, on [www.ed.gov](http://www.ed.gov).
- Information on preparing for and responding to crises, including school closures, can be found at [www.neahin.org/crisisguide](http://www.neahin.org/crisisguide)
- For resources to help students and staff practice good hygiene go to [www.cleaning101.com/handhygiene/index.cfm](http://www.cleaning101.com/handhygiene/index.cfm)

Local health departments are critical sources of information and decision making regarding control measures. Contact your local health department if you have any concerns or questions

**SWINE INFLUENZA (H1N1)**

CLICK HERE FOR NEA HIN'S LATEST INFORMATION ON SWINE FLU. HIN WILL CONTINUALLY UP DATE OUR INFORMATION, CHECK BACK PERIODICALLY